Appendix D

FLOWCHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

The local authority Designated Officer for concerns about adults is: Louise Prudhoe

Contact details: lado@northumberland.gov.uk

Concern put in writing on a Safeguarding concern form

Designated Safeguarding Lead(s): L. Ferris, C. Hickie, L. Little

Link Governor: L. Jones

Alerts DSL of concern by end of school day.

Designated safeguarding lead reviews concern and makes a decision about next steps

Decision made to refer the concern to social care

Decision made to discuss the concern informally with parents/carers

Decision made to monitor the concern

**Refer**

**Discuss**

**Monitor**

Designated Safeguarding Lead may review decision with another senior leader or the head and agree to refer to social care.

Relevant adult asked to monitor child and feedback to the Designated Safeguarding Lead within an agreed timescale.

**Refer**

**Monitor**

Once discussed with the parents Designated Safeguarding Lead may decide to discuss further with parents, monitor or refer to social care.

**Record**

Contact details Social Care Referrals: 01670 536400; [childrentriage@northumberland.gov.uk](mailto:childrentriage@northumberland.gov.uk)

Prevent/Channel Referrals: prevent@northumberland.gov.uk

Designated Safeguarding Lead keeps concern form in secure confidential safeguarding file.

*Education Support Helpline 0800 562 561*

*NSPCC Whistleblowing Helpline 0800 028 0285*